

List of the office bearers and members with ID and signature

On this day _____ (date, month and year), we as the members of the _____
(name of the Farmers Group) hereby confirm the followings:

1. That we have voluntarily formed the group for the members' common economic needs
2. That we have voluntarily agreed for the registration of our group as a Farmers Group
3. That we as a group will not engage in any unlawful activities and practices.

We hereby affix our confirmation with our name, ID number and signature.

Name of the Farmers Group.....							
Gewog.....							
Dzongkhag.....							
No.	Name	Village	ID Card No.	Gender (M / F)	Qualification • NFE (Non-Formal) • ME (Monastic Education) • P (Primary education) • S (Secondary education) • >S (higher than secondary) • None	Designation	Signature
1							
2							
3							
4							
5							
6							
7							
8							

Business Plan

1. Name of the Farmers Group
2. Gewog.....
3. Dzongkhag.....
4. What are the objectives / Purposes of forming the Farmers Group?
5. What are the present activities carried out by the Farmers Group and what activities are planned for future?
6. Explain in a few sentences the operational pattern of the Farmers Group.
7. Explain in a few sentences the marketing plan that the group is undertaking at present including the future plans.
8. Explain in few sentences the benefits to the group as a whole and to the members.

Then define the following volume and profits

Volume of Production (last year):.....

Net Income (last year) Nu.....

Total highest payment to a member (last year) Nu.....

Total lowest payment to a member (last year) Nu.....

Signed by the Office Bearer

Name / Designation / Date

Endorsed by the concerned Extension Officer

Name / Designation / Date

Constitution and By-laws

1. Name

The name of the Farmers Group is

2. Purpose

The purpose of the

3. Share Capital

4. Membership

The following persons are founding members of the Farmers Group:

Name	Address
....

5. General Assembly

6. Executive Committee

7. Resource Management

8. Commencement

9. Dissolution

10. Amendments and modifications of the by law

This agreement was made in
(date)

Signature Chairperson
(Name)

Signature concerned Sector Staff
(Name and Designation)

Form FRG No. I: Farmer Group Registration Application Form

Name of Group:

Location.....

Gewog..... Dzongkhag.....

Nature of business:

Areas of operation:

Key products/services:

Summary of the business plan:

Date of group formation..... Number of members.....

Date of submission of application

Signature Chairperson
Name / Date

Signature concerned Sector Staff
Name / Designation / Date

Documents to be included: (Tick in the Box)

2 copies of list of office bearers and Farmers Group members with their citizenship ID numbers and signatures

2 copies of Farmers Group's by-laws

2 copies of basic business plan

Endorsement at Gewog and Dzongkhag Administration

Signature (Gewog Cooperative Registrar)

Official Seal / Name / Date

Signature (Gup, Gewog Administration)

Official Seal / Name / Date

Dzongkhag Cooperative Registrar

(Signature / Name / Date /Official Seal)

Dzongdha

(Signature / Name / Date /Official Seal)